

# Michigan Holder Request for Refund

Issued under Public Act 29 of 1995. Filing is voluntary.

Use this form to request a refund of unclaimed property that was reported to the State of Michigan in error. Also use this form for items that you reimbursed to the rightful owner or for which you reestablished an account. Submit a separate request for each report year.

Treasury Use Only									
Claim Number									
Prepared by:	<table><tr><td><input type="checkbox"/></td><td>1</td><td><input type="checkbox"/></td><td>3</td></tr><tr><td><input type="checkbox"/></td><td>2</td><td><input type="checkbox"/></td><td>Denied</td></tr></table>	<input type="checkbox"/>	1	<input type="checkbox"/>	3	<input type="checkbox"/>	2	<input type="checkbox"/>	Denied
<input type="checkbox"/>	1	<input type="checkbox"/>	3						
<input type="checkbox"/>	2	<input type="checkbox"/>	Denied						

Holder Information				
Holder's Name	Federal Employer ID Number	Telephone Number	Report Year	UPD Branch ID Number
Street Address	City, State and Zip Code			Total Amount of Report

Claim Information							
Property Code	Account/Reference No. (If in aggregate, specify)	Owner's Name (Exactly as indicated on report.)	Owner's Address	Claimant's Name (If different from owner.)	Claimant's Address (If different from owner.)	Date paid to claimant or acct. reactivated. (include proof)	Amount Paid
a.							
b.							
c.							
d.							
If your refund is due to a reporting error, please explain here.						<b>TOTAL REFUND</b>	

Holder Certification					
Subscribed and sworn to before me the ____ day of _____, 20____.	<i>I certify that the properties listed above which were included in the Report of Unclaimed Property or Securities filed for the report year in item 1d have been paid to the rightful owner or claimant. Upon payment of this request, I agree to hold the state harmless from all claims and loss, demands, costs and other expenses which the state may sustain by reason of turning over the property to the holder and by its further refusal to pay the property to any other person.</i>				
_____ (Notary Signature)					
Notary Public in and for the county of _____ Michigan.	<table><tr><td>Signature of Holder Representative</td><td>Date</td></tr><tr><td>Print or Type Representative's Name</td><td>Date</td></tr></table>	Signature of Holder Representative	Date	Print or Type Representative's Name	Date
Signature of Holder Representative	Date				
Print or Type Representative's Name	Date				

My commission expires \_\_\_\_\_.

## **Instructions for Form 3165, Michigan Holder Request for Refund**

**Purpose** Use this form to request a refund of unclaimed property that was reported to the State of Michigan in error. Also use this form for items that you reimbursed to the rightful owner or for which you reestablished an account.

**Instructions** Holder Information  
All information must be accurate and complete. In item 1d, enter the year of the original report on which these properties were reported. Submit a separate request for each report year.

Claim Information  
Enter all data necessary to identify the property you need refunded. This information on this form must be identical to the information on the *Annual Report of Unclaimed Property* originally submitted to the state. Without this information we may not be able to locate and refund the property.

Property Code. Enter the same 4-digit code used on your original report.

Account or  
Reference No. Enter the identification number of the property. For securities, enter the CUSIP number. For properties reported in aggregate, enter an A.

Owner's Name &  
Address. Enter the owner's name and address as it was entered on the original report. If you entered "unknown" on the original report, enter unknown here. If the owner is also the claimant, enter the owner's name and address in the "claimant" section.

Claimant's Name  
& Address. If the claimant is not the owner, enter the full name and address of the person filing the claim.

Date Paid/  
Reactivated Enter the date you paid the owner/claimant his or her property or the date you reactivated the account and proof. Property reported as interest bearing will be computed and included in the refund when it is paid.

Total Refund. Add the amount paid column and enter the amount you expect to be refunded.

Certification  
This document must be complete and notarized before the state will process and pay your refund request. This documentation is subject to audit by the state.